



## School Leadership Team

Meeting Agenda  
January 11, 2021

- I. Welcome and approval of [December 14](#) minutes including items in Safety and Title IX log - 7:30-7:35p
  - A. Discuss highlighted items and any other necessary changes
  - B. Vote on approval
  - C. Reminder: Next meeting - February 8 @ 7:30-8:30p (2nd Monday of the month)

<p><b>Attendees:</b></p> <p>Brandi Marks, Parent          Brooklyn Hough, Principal          CeCe Muhizi, PTA President          Courtney Hubbard, Principal Fellow          Cristy Travaglino, Parent, Chair          Laura Bernstein, Parent, Recorder          Rebecca Grgurina, Asst Principal          Yahaira Jackson, Parent, Timekeeper</p>	<p><b>Attendees cont.:</b></p> <p>Courtney Riley, Teacher (Art)          Emily Bullard, Teacher (Kindergarten)          Megan Last, Teacher (3rd grade)          Michele Baxley, Teacher (6th grade)</p> <p><u>Not Present</u>          Cynthia Karim, Parent          Gigi Dharmalingam, Parent          Kelly Taylor, Talent Development          Lisa Vaughan, Parent          Sarah Jane, Teacher's Assistant</p>
<p>December 14, 2020 Minutes Approved.          CeCe Muhizi has taken over as PTA President and will be an ongoing member of SLT.</p>	

- II. School Improvement Plan Update - 7:35-8:05p
  - A. Topics for this meeting:
    1. A2.04: Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (5094)
    2. A4.01: The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers. (5117)
      - a) Added: Create supplemental academic intervention groups
      - b) Added: Monitor core academic areas

3. B3.03: The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers. (5149)
  - a) Added: Creation of coaching model for teachers
    - (1) Implement a school wide coaching framework

Reviewed sections of the School Improvement Plan. SLT supports additions and is pleased with progress. SLT appreciated the focus on individual learning and development for teachers.

- III. Feedback on sending parent [survey](#) from *Distance Learning Playbook for School Leaders* - 8:05-8:15p
  - A. Please send feedback on survey questions by 1/15/21

SLT generally supportive of a parent survey. Reviewed survey details and gave initial reactions/input. Additional feedback/input should be sent to Principal Hough by end-of-day Sunday, 1/17/21. A draft will be sent to SLT before sending to parents.

- IV. Plans to approach district regarding 2021-2022 bell schedule - 8:15-8:25p
  - A. Major concern for next year: how will middle school sports be handled
  - B. [This document](#) contains the considerations that were raised last year that are still applicable
  - C. What is our most effective approach for bringing this up with district leadership

SLT had a healthy discussion about the bell schedule and recognizes that many of our concerns are true of other schools as well. The unique consideration about RFSA is primarily related to our ability to provide after-school sports given challenges with our location, school size, lack of fields, and transportation. Keeping our current bell schedule for the 2021-22 school year will either prohibit participation in sports or force early dismissal for middle schoolers on a regular basis (not only for games but also for practice). There was unanimous support from SLT parents to work toward finding a creative solution to change the bell schedule, including but not limited to earlier start/finish and same start/earlier finish options.

- V. Closed session - 8:25-8:30p
  - A. Safety and/or Title IX issues (if any)

Refer to Safety and Title IX issue Log under separate documentation.

Meeting adjourned 8:35 pm. Open discussion followed related to participation in the Science Olympiad. Polo Ridge has offered to include RFSA students as part of their team. Due to timing it may be in our school's best interest to collaborate this year. Principal Hough will discuss this during the 1/12/21 Admin Team meeting. SLT supports whatever decision is made.